

Lesson Plans for teachers which will be used for the MeLDE ACADEMY.

Module Name: Online Communication & Collaboration	
Topic Title: Professional Collaboration	
Lesson Plan 1 – Introduction to Online Collaboration	
Duration: 60 mins	
Aim	This lesson aims to provide the basics regarding the theory behind online collaboration and its benefits.
Target Group	Secondary School Students
Facility/ Equipment	Classroom Projector – To be able to show a video Internet Access White Board
Tools/ Materials	Handout – Scenario
Main Activity	<p>1. Introduction (5 mins)</p> <p>Introduce the topic by initiating a discussion using the following questions:</p> <ul style="list-style-type: none"> -What is collaboration? -What benefits a collaboration can offer? -What barriers can affect a collaboration? <p>2. Activity 1 (25 mins)</p> <p>Use the handout with the scenario provided to introduce your students to online collaboration. Divide your students in groups and ask them to brainstorm a few ideas regarding the issue presented. After the activity, as a class discuss and stress the benefits that online technologies can make on bring people together to collaborate.</p>

	<p>3. Activity 2 (25 mins)</p> <p>Before wrap it up, present the following video to your students on how online collaboration works: https://www.youtube.com/watch?v=e49iiu5hxZE</p> <p>As a class discuss the following:</p> <ul style="list-style-type: none"> -How online collaboration works? -What is the cloud? -Where does my work is saved when working online? <p>4. Wrap it up (5 mins)</p>
Assessments	Test - Multiple Choice, True/False, Matching